

**Please Share This Information with:**

Office Managers  
Front Office Staff  
Primary Care Providers

Behavioral Health Providers  
Specialists

## Confirmation Needed: Your Provider Demographic Information

To ensure MVP Health Care® (MVP) Members have access to up-to-date Provider information, state and federal regulations require Participating Providers to review and confirm their information published in the Provider Directory every 90 days. Please review your Provider Demographic Information today and notify MVP no later than January 1, 2026, of any changes to your information.

**Please follow these steps and make any necessary changes:**

**Step 1** – Visit [mvphealthcare.com/providers](https://mvphealthcare.com/providers)

**Step 2** – Select *Find A Doctor* then, *choose a location and plan* and enter a zip code for your desired search. Select *Browse a list of plans*, then select *All Plans* and confirm selection and *Search All*. Then *Type a name or phrase to find doctors, hospitals and more*

**Step 3** – If all information is accurately displayed in the Provider directory, then no further action is required. If demographic information is incorrect, please use the **“Provider Change of Information”** form at [mvphealthcare.com/providers/forms](https://mvphealthcare.com/providers/forms) and select the *Provider Change of Information* form. Delegated providers should contact their delegate administrator to update their demographic information.

**Step 4** – If the update applies to multiple providers in the group, choose “Contracted Group” on the form and attach a roster of all providers for which the change applies and include each provider’s name and NPI.

**Step 5** – A reference number will be provided to you once the form is submitted. Please keep this for your records and use it if you need to inquire about the status of your change request.

**Step 6** – Log in to your CAQH ProView account and make any demographic updates to your CAQH profile, so it matches the information you are submitting to MVP and re-attest your CAQH.\*

Thank you for partnering with MVP to complete this important task.

*\*This notice only applies to credentialed Providers. Registered Mid-Level Providers and Hospitalist Physicians based solely in the hospital will not be listed in the Provider Directory.*

To view all faxed messages, visit [mvphealthcare.com/FastFax](https://mvphealthcare.com/FastFax).

